



COMMUNITIES FOR RESTORATIVE JUSTICE
P.O. BOX 65, 219 WALDEN STREET, CONCORD, MA 01742

Stock and Securities Contributions

Before making a contribution of securities, please contact C4RJ:

Name: Jennifer Larson Sawin, Executive Director
Telephone: 978.318.3447
Facsimile: 978.318.3442
Email: jlarsonsawin@c4rj.com

Please give the donor's name, address, and telephone number as well as the name and number of shares of the securities being donated. This requirement exists so as to ensure that:

1. Investment managers can process any pending security transfer;
2. An acknowledgment letter for the contribution is sent to the contributor in accordance with the terms of the code of the Internal Revenue Service; and
3. C4RJ can accurately notify the recipient agency that the donation is being processed.

Following notification to C4RJ of your contribution, the securities can be transferred as follows:

1. Transfer of Securities Held at Depository Trust Company (DTC)

Instruct your investment management company to transfer securities to the following account:

National Financial Services
DTC Number 0226
Account Name: Commonwealth Financial Network
Account Number: CFN #B3S-523887

2. Transfer of Securities Physically Held

Securities physically held (outside the Depository Trust Company) should be sent in "Street Form" or with signed stock powers. For specific instructions, please contact C4RJ's investment manager:

Commonwealth Financial
Jamie O'Hearn
978.656.5639
johearn@cfnmail.com

Note: Communities for Restorative Justice (C4RJ) is a 501(c)(3) not-for-profit organization. C4RJ's tax ID number is 45-1220191.